



CHEL TENHAM

BOROUGH COUNCIL

Notice of a meeting of Audit Committee

Wednesday, 20 September 2017
6.00 pm
Pittville Room - Municipal Offices

Membership	
Councillors:	Colin Hay (Chair), Steve Harvey (Vice-Chair), Matt Babbage, Paul McCloskey, John Payne, David Willingham and Jon Walklett

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1.	APOLOGIES	
2.	DECLARATIONS OF INTEREST	
3.	MINUTES OF THE LAST MEETING 14 June 2017	(Pages 3 - 10)
4.	PUBLIC QUESTIONS These must be received no later than 12 noon on the fourth working day before the date of the meeting	
5.	AUDIT FINDINGS REPORT - ISA260 INCLUDING FINANCIAL RESILIENCE Grant Thornton	(Pages 11 - 48)
6.	STATEMENT OF ACCOUNTS 2016/17 Sarah Didcote, Deputy Section 151 Officer (Statement of Accounts to follow)	(Pages 49 - 56)
7.	INTERNAL AUDIT MONITORING REPORT Internal Audit	(Pages 57 - 76)
8.	COUNTER FRAUD UNIT REPORT AND COUNCIL TAX, HOUSING BENEFIT AND COUNCIL TAX SUPPORT PENALTY AND PROSECUTION POLICY Counter Fraud Unit	(Pages 77 - 94)
9.	WORK PROGRAMME	(Pages 95 - 98)

10.		ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION	
11.		<p>LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION The committee is recommended to approve the following resolution:-</p> <p>“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph(s) 3 and 5, Part (1) Schedule (12A) Local Government Act 1972, namely:</p> <p>Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>Paragraph 5; Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings</p>	
12.		EXEMPT MINUTES OF THE LAST MEETING 14 June 2017	(Pages 99 - 100)
13.		DATE OF NEXT MEETING 10 January 2018	

Contact Officer: Saira Malin, Democracy Officer, 01242 775153
Email: democratic.services@cheltenham.gov.uk